



Probate *Fast Track*

Worrying about paperwork at a time of bereavement can add to the strain. If there is a Will, you will usually need to obtain a 'Grant of Probate'. If there is no Will, you will need a 'Grant of Letters of Administration'. The prospect of dealing with this yourself may seem overwhelming. For certain estates, our specialist Estate Administration Team offers a *Fast Track* service which saves you time and the inconvenience of having to:

- ▶ obtain the Probate Registry Forms;
- ▶ complete the Probate papers and the Inheritance Tax Forms; and
- ▶ attend the Probate Registry

We offer an efficient service to help you obtain Probate as quickly as possible, usually within 2 to 3 weeks of you completing our Probate *Fast Track* Questionnaire.

Our Probate *Fast Track* service will not be suitable in all cases, although is ideal for:

- ◇ estates where the gross value is below the Inheritance Tax threshold; or
- ◇ those which are exempt from Inheritance Tax due to the Spouse or Charitable Exemption; and
- ◇ where the executors wish to deal with all other administrative matters themselves.

We offer:

- ▶ expertise;
- ▶ a dedicated solicitor or legal executive to handle your case
- ▶ an efficient and caring service;
- ▶ at a fixed fee

Although this service is designed for executors wishing to deal with the general administration of the estate themselves, once Probate has been obtained, we will be happy to provide any further advice and assistance which may be required, and will agree with you the basis upon which any further work is charged.

As an alternative to our Probate *Fast Track* service you may prefer our **Complete Estate Administration Service**, leaving us to deal with the entire estate administration from start to finish.

For further information regarding either of these services, please consult a member of our Tax Trust & Estates Team on the following numbers:

Brighton Office: 01273 324041
Hassocks Office: 01273 843402
Henfield Office: 01273 492045